

Public Document Pack

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26 February 2020

A meeting of the Adur County Local Committee will be held at 7.00 pm on Thursday, 5 March 2020 at The Shoreham Centre (QEII Room), 2 Pond Road, Shoreham-by-Sea, BN43 5WU

Tony Kershaw
Director of Law and Assurance

Your local County Councillors



Debbie Kennard
Shoreham North



Ann Bridges
Lancing



Kevin Boram
Shoreham South



George Barton
Sompting & North Lancing



David Simmons
Southwick

Invite you to come along to the Adur County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Prior to the Main meeting we invite you to come along and find out about:

Becoming a County Councillor.

From **6.30pm to 7.00pm** there will be information stands an officer from Democratic Services available to explain how to become a County Councillor, explain what it involves and answer any questions you may have.

Agenda

7.00 pm 1. **Chairman's Welcome**

The members of Adur County Local Committee are George Barton, Ann Bridges, Kevin Boram, Debbie Kennard and David Simmons.

- 7.02 pm 2. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.
- 7.05 pm 3. **Minutes of the last meeting** (Pages 5 - 8)
- The Committee is asked to agree the minutes of the meeting of the Committee held on 21 October 2020 (cream paper).
- 7.10 pm 4. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.15 pm 5. **Progress Statement** (Pages 9 - 10)
- The attached document contains brief updates on statements of progress made on issues raised at previous meetings and other issues.
- 7.25 pm 6. **'Talk with Us' Open Forum**
- To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.
- Members will also invite Peter King, Director Ouse and Adur Rivers Trust to provide an update on the EPIC project.
- 7.40 pm 7. **Community Highway Schemes** (Pages 11 - 16)
- Information Report attached that details the outcomes of the 2019 Community Highway Scheme applications and assessments.
- 7.50 pm 8. **Adur Community Initiative Funding (A08(19/20))** (Pages 17 - 26)
- Report by Director of Law and Assurance.
- The report summarises the Community Initiative Funding applications received since the last meeting. The Committee is invited to consider the applications and pledge funding if appropriate.

8.10 pm 9. **Locality Lead Update**

Tracey Light, Locality Lead for Adur and Worthing, will provide a verbal update on the work completed by the Communities Team since the last meeting of the CLC.

8.20 pm 10. **Date of Next Meeting**

The next meeting of the Committee will take place at 7.00 pm on Wednesday 17 June 2020 at a venue to be confirmed.

Members wishing to place an item on the agenda should notify Monique Smart via email: monique.smart@westsussex.gov.uk or phone on 033 022 22540.

To: All members of the Adur County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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Adur County Local Committee

21 October 2019 – At a meeting of the Committee at 7.00 pm held at The Shoreham Centre (QEII Room), 2 Pond Road, Shoreham-by-Sea, BN43 5WU.

Present:

Mr Simmons (Southwick;), Lt Col Barton (Sompting & North Lancing;), Mrs Bridges (Lancing;), Mr Boram (Shoreham South;) and Ms Kennard (Shoreham North;)

12. Chairman's Welcome

12.1 The Chairman welcomed Members of the Public to the meeting and asked Members and Officers to introduce themselves.

13. Declarations of Interest

13.1 Mr David Simmons declared an interest in respect of item 5 on the agenda as an applicant worked closely with the Sir Robert Woodard Academy, for which he was the Chairman of the Governing Body.

14. Minutes of the last meeting of the Committee

14.1 RESOLVED that the Minutes of the last meeting of the Committee, held on 1 July 2019 be approved as a correct record and signed by the Chairman.

15. Urgent Matters

15.1 There were none.

16. 'Talk with Us' Open Forum

16.1 There were no questions raised by members of the public present.

17. Adur Community Initiative Funding (A05(19/20))

17.1 The Committee considered the written report from the Director of Law and Assurance and the applications for grant funding from the Community Initiative Fund.

17.2 The Chairman welcomed applicants to address the committee with their pitches for funding and answer any questions the members had.

17.3 The Committee considered each application on its merit and it was RESOLVED that the following awards be granted:

- 400/A – Women's Royal Army Corps (WRAC) Association, **£750** towards a Christmas lunch in November

- 406/A – Smart Dog Education CIC, **£750** towards the cost of venue hire and refreshments for wellbeing sessions.
- 407/A – Surf Solace, **£538.64** towards the cost of purchasing 10 wetsuits enabling disadvantaged children and young people to involved with sea-based activities.
- 408/A – SOLD Shoreham Opportunities for Learning Disabilities, **£645** towards the 'Our Town' project to establish safe spaces throughout a specific town where any vulnerable individual can receive support if they find themselves in a difficult or challenging situation.

18. Traffic Regulation Order Prioritisation (A06(19/20))

18.1 The Committee considered the written report from the Director of Highways and Transport and Head of Highways Operations and the recommendation that the Committee reviews the proposals and agrees to progress the two highest scoring TROs from the list attached at Appendix A, subject to any adjustments made at the meeting.

18.2 The Committee considered the Order on its merit and

It was RESOLVED that the following Traffic Regulation Order be progressed as a priority:

- M3004628 – West End Way, Lancing: DYL in turning head.

19. Locality Update for Members

19.1 The Chairman invited the Communities and Partnerships Team Officers to provide an update on Community based projects that had been delivered in the local area.

19.2 The update included details on the following projects:

- Adur & Worthing Health & Wellbeing Partnership
- Welfare Reform Partnership
- IPEH Advisory Partnership in both Adur & Worthing
- Local Community Networks in both Adur & Worthing
- Children & Young Peoples Network
- Worthing Dementia Alliance
- Action Northbrook
- Adur & Worthing Walking & Cycling Forum
- Keep Lancing Safe

19.3 The Committee thanked officers for the informative update.

20. Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (A07(19/20))

20.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) as it enables county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.

20.2 Under the Education Act 2011 local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set.

20.3 At its meeting on 21 October 2019 the Adur County Local Committee RESOLVED that the following nomination be approved:

Nominations for appointment:

Maureen Ashley to Shoreham Beach Primary for a four year term

21. Date of Next Meeting

21.1 The Committee noted that the next meeting of the Adur County Local Committee was scheduled for 7pm 5 March 2020 at a venue to be confirmed.

Chairman

The meeting closed at 8.40 pm

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Adur County Local Committee**5 March 2020****Progress Statement**

Where/When the issue was raised	Subject	Contact
Misc	Shoreham Road Space Audit Feasibility Work	Mike Thomas/Mike Horton
Update	Progress slower than expected due to priorities elsewhere. Some discussions anticipated with Residents Associations and other key stakeholders in 2020 to agree a way forward.	
Misc	Utility/Traffic Management	Mike Thomas
Update	CLC Chairman, Cabinet Member for Highways and Infrastructure, MP and local Highways Area Manager meeting to discuss lessons learnt and ways forward regarding traffic management in Adur. Update to be provided at the meeting.	

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Community Highway Schemes – Update November 2019

Introduction

The current prioritisation process for Community Highway Schemes (community-led improvement schemes) was established in 2016. This process is a 'prioritised approach' where community requests are considered by assessment against a scoring matrix and the resulting priority scores are used as a basis to establish a forward programme for these works. The programme is subject to funding availability (county council capital funding and developer contributions secured under s106 agreements) and resources.

Evaluation of Submitted Schemes

In line with the agreed process, a moderation team, comprising of officers from Highways Operations (Area Teams), Highways Improvements and an Independent officer met in September and November 2019 to consider all applications for improvements schemes received by 31 July 2019. Over 36 applications were submitted.

It has previously been determined that a minimum score of 40 points is required for a scheme to meet the set criteria appropriate to deliver a sustainable and beneficial highways improvement that aligns with the County Council priorities.

It should be noted a score of over 40 in this process does not always guarantee a scheme will be programmed as it depends on the available budget set on an annual basis.

Results of Evaluation

The 14 schemes achieving the 40 point minimum score and recommended for progression to the next stage of the process are shown in Appendix A, the schemes not achieving the 40 point score and not recommended for progression are shown in Appendix B.

Schemes in Appendix A will form the proposed community schemes programme which will be included on the WSCC Annual Delivery Programme for design in 2020/21. The Annual Delivery Programme is subject to final budget allocations and programme approval. It is planned to start delivering these schemes as part of the WSCC Annual Delivery Programme from 21/22 onwards (again subject to feasibility & availability of funding).

Some schemes of a more complex nature involving a greater degree of public consultation or legal orders may need to be constructed in subsequent years.

As part of all scheme design and feasibility, there may be issues identified in more detailed investigations and surveys which demonstrate that a scheme is no longer viable.

Schemes in Appendix B will not be progressed. However, should additional supporting information become available they could be resubmitted in the future. For example, if there is a material change to circumstances since the original application that could alter the scoring of the application such as a new

external funding opportunity has arisen or a new consultation exercise has been undertaken and provides new supporting evidence.

Future Applications

We would like to encourage online applications for new Community Highway Schemes to be considered for possible inclusion in the 2021/22 annual works programme for design and feasibility. To ensure we meet the new timetable for budget setting and approval, applications need to be received by the end of June 2020.

<https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/apply-for-a-community-highways-scheme>

Appendices

Appendix A – Community Highway Schemes Approved - November 2019

Appendix B – Community Highway Schemes Rejected - November 2019

Appendix A - Community Highway Schemes Approved for Progression - November 2019

Division	Parish	Local Member	Scheme Name	Description	Approx Cost	CLC	Moderation Panel Comments
Chichester North	Chichester City	Jeremy Hunt	Winterbourne Road Shared Cycleway Facility	To provide a shared use facility	£30,000	South Chichester	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Lancing		Ann Bridges	Lancing Business Park - TRO	TRO- Parking	£ 6,000	Adur	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Chichester North	Boxgrove	Jeremy Hunt	A285 Halnaker Improvements	Various improvements to the A285 through the village.	£50,000	South Chichester	A Reduced scheme based on village gateways , dropped crossings & parking area improvement has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc .
Langley Green & Ifield East	Crawley	Brenda Smith	Southwater Close Footway	Approx 15m of missing footway to connect housing estate to the network	£20,000	Crawley	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Chichester West	Fishbourne	Louise Goldsmith	Blackboy Lane footway proposals	provide new footway along western verge to join community centre with the A259 and link up with new footpath PC are providing within their own land.	£120,000	South Chichester	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Midhurst	Rogate (Rake and Hill Brow)	Kate O'Kelly	B2070 Improvements / traffic calming	A range of proposals which include improve pedestrian and cycle facilities, change in speed limit and other community funded proposals	£175,000	North Chichester	A reduced scheme based around Bull Hill junction improvements, speed limit, dropped kerbs and footway improvements near the pub has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budgets and Annual Delivery Programme these will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme
Bramber	Woodmancote	David Barling	Brighton Road, Woodmancote - new footway	Request for footway "missing link".	£50,000	Chancetonbury	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Holbrook	Horsham	Peter Catchpole	Warnham Road, Horsham - pedestrian crossing facility	Request for a pedestrian crossing facility near the Riverside Walk and Warnham Nautre Reserve	£30,000	North Horsham	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.

Agenda Item 7

Horsham Riverside	Horsham	Morwen Millson	Blackbridge Lane - Provision of pedestrian crossing facility	Either a pedestrian refuge or controlled crossing	£55,000	North Horsham	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Tarring	N/A	Bob Smytherman	Tarring Area Traffic Calming	Tarring Area Traffic Calming	£70,000	Worthing	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Bramber	Bramber	David Barling	Clays Hill Steyning - footway improvement	Regrade footway to provide better accessibility	£25,000	Chancetonbury	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
Arun East	Findon	Deborah Urqhart	Speed reduction 50 to 40mph	Reduction of speed limit from 50 to 40, including VAS replacement	£20,000	Joint Eastern Arun	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.
East Grinstead	East Grinstead	Liz Bennett	A264 Holtye Road , footway near hospital	Construct missing section of path	£ 5,000	North Mid Sussex	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultation etc.

Appendix B - Community Highway Schemes 2019 - Rejected Schemes

Division	Parish	Local Member	Scheme Name	Description	CLC	Moderation Panel Comments
Tilgate & Furnace Green	Crawley	Duncan Crow	Hawth Avenue Ped Crossing	Ped Crossing	Crawley	More evidence required, we will undertake further survey to establish demand and will be reconsidered next year. Estimated cost £150000
Horsham Hurst	Horsham	Nigel Dennis	New Street Horsham	20 mph zone	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. limited benefit due to average speeds already below 20
East Worthing	N/A	Roger Oakley	Ham Road One way plug	Ham Road One way plug	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Concerns about increase in journey time and effect on local residents, suggest investigate HGV ban .
Holbrook	North Horsham	Peter Catchpole	North Heath Lane, North Horsham	Request for a pedestrian crossing facility to aid crossing busy road. Adjacent to Riverside Walk, parish church and pub nearby.	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Check with signals team if feasible
Haywards Heath	Haywards Heath	Sujan Wickremaratchi	Harland School	coloured crossing	Central & South Mid Sussex	No practical scheme identified.
Bramber	Ashurst	David Barling	Horsham Road, Ashurst	Request for VAS to control speeding	Chancetonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Henfield	Shermanbury	Lionel Barnard	A281 Brighton Road footway provision	Provide a footway linking new development to existing infrastructure	Chancetonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Bramber	Steyning	David Barling	High Street Steyning - Planters	Provide and install planters to improve street scene	Chancetonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Storrington	Storrington	Paul Marshall	Manleys Hill, Storrington	Request to signalise and provide ped crossing facility junction Manleys Hill with School Hill and High Street.	Chancetonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Northgate West Green	Crawley	Karen Sudan	London Road Ped Crossing	Controlled crossing outside leisure park	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Pound Hill	Crawley	Richard Burrett	The Ridings - Crossing	Controlled Crossing	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Three Bridges	Crawley	Brenda Burgess	Stephenson Way Traffic Calming	Traffic Calming	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Arun West	Yapton	Jacky Pendleton	New Cycling facilities to existing carriageway	Upgrade existing, no through route section of carriageway to include cycling facilities	Joint West Arun	Awaiting planning application , check with Cycle Team if this is on the cycle network prog
Billingshurst	Billingshurst	Amanda Jupp	Adversane Crossroads	Village speed limit reduction to 30mph with Gateway or other engineering features.	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Tarring	N/A	Bob Smytherman	Wiston Ave & St Lawrence Road School Wig Wags	Wiston Ave & St Lawrence Road School Wig Wags	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Broadwater	N/A	Bryan Turner	Congreve Road Traffic Calming	Congreve Road Traffic Calming	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Northbrook	N/A	Sean McDonald	Fulbeck Avenue Traffic Calming	Fulbeck Avenue Traffic Calming	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Worth Forest	Balcombe	Bill Acraman	Balcombe Village enhancements	Village Enhancements	North Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hurstpierpoint & Bolney	Hurstpierpoint	Joy Dennis	High street Complex TRO	High street Complex TRO	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hurstpierpoint & Bolney	Albourne	Joy Dennis	B2116 complex TRO	Tro Speeding/ HGVs	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hassocks & Burgess Hill South	Hassocks	Kirsty Lord	Keymer Road Ped Crossing	Ped Crossing	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hassocks & Burgess Hill South	Hassocks	Kirsty Lord	Lodge Lane Cycleway	Provision of cycleway	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.

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Adur County Local Committee**Community Initiative Funding****5 March 2020****Report by Director of Law and Assurance****Ref: A08(19/20)****Key Decision:
No****Part I****Electoral Divisions:
All in Adur CLC area****Recommendation**

- i) That the Committee considers the applications submitted for Community Initiative Funding as set out in Appendix A and award funding accordingly.

1. Background and Context

- 1.1 The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people's wellbeing and support [The West Sussex Plan](#).
- 1.2 The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link:
http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx
- 1.3 For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative Fund.
- 1.4 Effective from 8 February 2019, the County Council's Community Initiative Fund budget was reduced from £280,000 per year to £140,000 per year, following a decision taken by the Cabinet Member for Safer, Stronger Communities (decision reference SSC8 18/19). It was approved that this proposal be included in the Governance Committee review of County Local Committees with implementation of savings to be delayed until the review has been completed. Therefore, it was agreed that the 2019/20 CIF budget be reduced to £140,000, subject to the outcome of the Governance Committee review of CLCs on 25 November 2019. This decision was supported by the Governance Committee.
- 1.5 Effective from 12 June 2019, the Cabinet Member for Safer, Stronger Communities took a decision to introduce a Micro Fund following feedback received from groups relating to small projects (decision reference SSC02 19/20). Applications to the Micro Fund are intended for projects with a total cost of up to £750 as an alternative to crowdfunding and pitching to CIF via West Sussex Crowd. As with crowdfunding pitches, Micro Fund

applications are considered the CLC meetings for a decision. CLCs were advised to allocate up to 30% of their budget to Micro Fund applications, although this is discretionary.

2. Proposal

- 2.1 That the Committee considers the pitches and/or applications for Community Initiative Funding as set out in Appendix A.
- 2.2 Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

3. Resources

- 3.1 For the 2019/20 financial year, Adur CLC had a total of £10,000.00 available for allocation, of this **£3,792.25** is still available for allocation. Details of awards made in the current program and previous financial year are included in Appendix B.
- 3.2 There are three Micro Fund applications for consideration by the Committee, with a total project cost of £1,766.95.

These applications are also outlined in Appendix A.

Factors taken into account

4. Consultation

- 4.1 Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.
- 4.2 District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

- 5.1 There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore, the terms and conditions associated with CIF provide for the County Council to request the return of funds.

- 5.2 Projects that do not reach 95% of their funding target on The West Sussex Crowd within their project timescales, will not receive any funds. Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

6. Other Options Considered

- 6.1 The Committee do have the option to defer or decline pitches but must give valid reasons for doing so. If they defer a project they need to take into account the timescales for the project and whether a deferral would allow the CLC to pitch at the following meeting.

7. Equality Duty

- 7.1 Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

- 8.1 The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

9. Crime and Disorder Act Implications

- 9.1 The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

- 10.1 The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Monique Smart, Democratic Services Officer – 033 022 22540

Appendices:

Appendix A – Current pitches for consideration by the Committee

Appendix B - Summary of awards made in 2019/20 and 2018/19

Background Papers:

Micro Fund applications –

<http://www2.westsussex.gov.uk/ds/clc/a/a050320i8back.pdf>

Decision SSC8 18/19 -

<https://westsussex.moderngov.co.uk/ieDecisionDetails.aspx?ID=494>

Decision SSC02 19/20 -

<https://westsussex.moderngov.co.uk/ieDecisionDetails.aspx?ID=611>

Current applications for consideration by the Committee

Micro Fund

- **397/A – Lancing & Sompting Men in Sheds, 'IT inclusion', £468.99 - towards purchasing a laptop and printer for the benefit of volunteer committee members.**

***472/A – Green Tides, 'Office equipment to support secretary role', £547.96 – towards purchasing a laptop, laminator and printer.**

**Members to note this project has also applied to Worthing CLC*

- **474/A – Blueprint 22, 'Reaching Out – Adur', £750.00 – towards the cost of delivering 10 dementia awareness training sessions for young people.**

West Sussex Crowd

No crowdfunding pitches have been submitted for consideration by the committee.

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Summary for 2019/20 and 2018/19

The following pitches and applications have received funding during the 2019/20 financial year to date:

Applicant	Summary	Member	Awarded	Evaluation
WEST SUSSEX CROWD				
345/A – 1 st Southwick Scout Group	Towards purchasing new tables and chairs for camping and group meetings	David Simmons	£1,000.00	
MICRO FUND				
383/A – Adur Arts Forum	Towards venue hire and production costs associated with the autumn programme of events	Kevin Boram	£500.00	No feedback received – refer to member
384/A – Over the Moon Shoreham CIC	Towards the cost of publicity, printing in support of Adur Repair Cafe	Kevin Boram	£722.00	No feedback received – refer to member
396/A – The Shoreham Beach School PTFA	Towards purchasing wicker dens and planters to re-form the after-school gardening club	Kevin Boram	£750.00 (Urgent Action – 16/8/19)	No feedback received – refer to member
399/A – Sompting Village Morris	Towards purchasing promotional flags and a banner for recruitment strategy	George Barton	£552.11 (Urgent Action – 16/8/19)	No feedback received – refer to member
400/A – Women's Royal Army Corps Association Worthing	Towards the cost of a Christmas lunch for 20 ex-service women aged 60-90	Ann Bridges	£570.00	No feedback received – refer to member
406/A – Smart Dog Education CIC	Towards the cost of venue hire and refreshments for wellbeing sessions	Kevin Boram	£750.00	No feedback received – refer to member
407/A – Surf Solace	towards the cost of purchasing 10 wetsuits enabling disadvantaged children	Ann Bridges	£538.64	No feedback received – refer to member
408/A – Shoreham Opportunities for Learning Disabilities	towards publicity costs promoting the 'Our Town' project designed to establish safe space for vulnerable individuals to receive support	Kevin Boram	£645.00	No feedback received – refer to member

To note: The following pitches received a pledge but subsequently failed to achieve their crowdfunding target. The funds have been made available for reallocation by Adur CLC.

- 347/A – Adapted cycling, £1,000.00 – Towards purchasing a wheelchair transporter bike for use during group sessions with disabled children and adults.
www.spacehive.com/wheelchairbike
- 353/A – Lancing Football Club, £1,200.00 - Towards purchasing football kit, equipment and pitch hire.
www.spacehive.com/football-for-all
- 367/A - Adur and Worthing Poverty Truth Commission, £1,000.00 - Towards the cost of meeting room hire and publicity & printing.
www.spacehive.com/hearmystory

The following pitches received funding during the 2018/19 financial year:

Applicant	Summary	Member	Awarded	Evaluation
222/A - Adur Sea of Lights Lantern Parade 2018	Towards lantern materials and booking entertainment	Ann Bridges	£5,000.00	Feedback received (view using Google Chrome web browser)
223/A – Selling coffee with a social mission	Towards eco bike and coffee making equipment	Debbie Kennard	£3,000.00 (Urgent Action)	
251/A – Community support workshop	Towards a large trailer for use as a mobility vehicle repair workshop	Debbie Kennard	£2,732.00	
268/A – Let’s heat St. Michaels	Towards purchasing and installing a new boiler	Ann Bridges	£2,812.00	
286/A – REclaim Community Recycling Festival	Towards workshop venue hire and one-off security costs	Kevin Boram	£617.00	Feedback received (view using Google Chrome web browser)
292/A – Adur & Worthing Parenting Workshops	Towards venue hire and marketing costs	George Barton	£3,162.00	Feedback received (view using Google Chrome web browser)
332/A – Dementia Friendly in Adur & Worthing	Towards promotional leaflets and materials	David Simmons	£3,309.00	
337/A – Great2Create – reducing loneliness in Adur	Towards venue hire, publicity design and printing costs	Kevin Boram	£2,084.00	

To note: The following pitches received a pledge but subsequently failed to achieve their crowdfunding target. The funds have been made available for reallocation by Adur CLC.

- 221/A – Adur Community Directory, £3,000 – Towards updating and maintaining the existing website in order to create a new cloud-based directory. <https://www.spacehive.com/adur-community-directory>
- 232/A – Community Mobile Workshop, £3,000 – Towards purchasing a horsebox trailer and rollcage modules intended to maintain and repair mobility aids.

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